**Guided Pathways Leadership Taskforce**

Date: Monday, March 1, 2021 | Time: 2–3:30 p.m. | Location: <https://clackamas.zoom.us/j/3271178682>

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| **COMMITMENTS** |
| **Date** | **Who** | **What** | **Promised To** | **When** |
| 2/1/21 | Kelly & Dawn | Synthesize Professional Development brainstorming discussion | Taskforce | 3/1/2021 |
|  |
| **Topic/Item** | **Facilitator** | **Allotted Time** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
| 1. **Welcome and check in**
 | Kelly/Dawn | 10 minutes |  | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| 1. **Guided Pathways KPIs**
 | Lauren/Kelly | 40 minutes | Review recent KPI data and discuss how data might influence the work of the task forceDiscussion questions:1. What are the trends in the data
2. What are the KPIs where we have seen progress in the past years?
3. What are the KPIs where we have seen declines?
4. What has worked in our efforts so far?
5. How can we use this data to focus our efforts moving forward?
6. Is there other data that you would like to see brought to the task force?
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Development of Professional and Faculty Advisor roles**
 | Dustin | 20 minutes | Update on work delineating responsibilities of Professional and Faculty Advisors | [ ]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Prioritizing Professional Development Outcomes**
 | Dawn | 20 minutes | Spreadsheet for prioritization:https://docs.google.com/spreadsheets/d/12RPBVnOHTK9ha3gLD3blKpA0TO9Mqg9f9tVZbO-j8j0/edit#gid=386587508 | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| 1. **Review commitments and next steps**
 | Dawn/Kelly | 2 minutes |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |

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| **Future Agenda Items Guided Pathways Taskforce Meetings** |
| **Topic/Item** | **Facilitator** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
| Stakeholder Matrix | Kelly Love & Dawn Hendricks | Discussion later in year.  | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
|  |  |  | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| **Upcoming Meeting Date** | **Start Time** | **End time** | **Location** |
| **April 5, 2021** | 2:00 p.m. | 3:30 p.m. | Zoom |